



NC Birth-through-Kindergarten Standard Professional I License Checklist

More at Four (MAF) teachers who hold a NC Birth-through-Kindergarten Standard Professional I license may use this checklist to ensure they have met all requirements for a Birth-through-Kindergarten Standard Professional II license.

Check off & date when completed C-completed IN =incomplete	Activities
	TLU Enrollment and Mentor, Evaluator Assignment
C	A. Submit TLU Enrollment Form & copy of your NC BK License
C	B. Placed on TLU waiting list for services
C	C. Attend TLU Orientation Session with Site Administrator/Director
C	D. Moved from TLU waiting list to Active Teacher List and Assigned a Mentor and Evaluator Team
	Educational Requirements
	A. BK Licensed teachers do not have any additional educational requirements to meet.
	NC Testing Requirements
	<p>A. Although no test is required for the Birth-Kindergarten (B-K) license, BK teachers may be designated “highly qualified” to teach kindergarten by earning a score of 155 or higher on the Praxis test Early Childhood: Content Knowledge (0022)</p> <p>B. Teacher submits scores to TLU. TLU submits to DPI Licensing to change status code from 99 or 97 HQ Status Code 87.</p> <p>C. See: http://www.ncprek.nc.gov/TLU/tluTrackstoLicensure.asp for more information and registration to take this test.</p>
	TLU Services
Teacher continues in this	The TLU supports initially-licensed teachers as they move through the following stages of licensure: (1) Initial Provisional LE BK license to a (2) Standard Professional I-BK license and ultimately to a (3) Standard Professional II BK license.

process for three years	<u>Beginning Teacher Support Program (BTSP – 3 years)</u> <ul style="list-style-type: none"> • SPI-Teacher (Yrs 1-3) • Pre-service Checklist • Self-assessment with evaluation tool • Mentoring • Teacher Individual Growth Plan – IGP • Evaluation – Formal Observations/Evaluations 	<u>Observations/IGPs</u> <ul style="list-style-type: none"> • SPII Teacher (Yrs 1-5) • BTSP completed (no mentor assigned) • Self-assessment with evaluation tool • Develop own IGP with evaluator input • Evaluation continues – 2 per year during years 1-4 & 3 per year during year 5 • Professional Development – 150 clock hours or 15 continuing education credits (CEUs) or 10 semester hours (or combination) + teaching experience [1 year FT = 1.0 CEU]
	Third Year of Standard Professional I BK Licensure (and the Beginning Teacher Support Program - BTSP)	
	Requirements to maintain a current Standard Professional I BK license to a Standard Professional II BK License	
	A. Final year of Beginning Teacher Support Program (BTSP – mentoring services)	
	B. A final evaluation (Summative) is conducted by a TLU evaluator showing successful teaching as evidenced by performance ratings.	
	C. Teacher submits <ul style="list-style-type: none"> • A copy of first license as confirmation of 3 years of licensure • <u>Form E-Verification of K-12 Educator Experience</u> verifying current and past employment as a Lead Pre-School Teacher; and • <u>Form CC-Credit Card Authorization Form</u> or check/money order for \$55.00 payable to the NC Department of Public Instruction. <p><u>Note: Teacher should only submit fee if license will expire in June of current school year.</u></p>	
	D. TLU submits recommendation to the NC DPI Licensing Section for BK SP II <p><u>Note: This action occurs during the summer of the final year or third year of the initial licensure cycle.</u></p>	